



Enrolment Application Form

CLD Admin Only	STELA SSID	Parchment Number

Course Code	Course Title	Course Start Date
1	Choose an item.	Click or tap to enter a date.
2	Choose an item.	Click or tap to enter a date.
3	Choose an item.	Click or tap to enter a date.
4		

Applicant Details							
Surname		First Name		Middle Name		Mr	Mrs
						<input type="checkbox"/>	<input type="checkbox"/>
						Ms	Miss
						<input type="checkbox"/>	<input type="checkbox"/>
Phone Number		Contact email				DOB	
						/ /	
Place of Birth				Sex	M	F	Other
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Address	Street Number and Name			Town	State	Post Code	
Postal Address	PO Box			Town	State	Post Code	

Emergency Contact Details		
Name	Relationship	Phone

Registration ID Requirements		
USI	Driver Licence Photo ID	CITB Funding if applying for

Employment Details		What is your reason for doing the training	
Fulltime	<input type="checkbox"/>	To get a job	<input type="checkbox"/>
Part Time	<input type="checkbox"/>	It is a job requirement	<input type="checkbox"/>
Self Employed	<input type="checkbox"/>	To gain extra skills for my job	<input type="checkbox"/>
Employer	<input type="checkbox"/>	To improve my skills	<input type="checkbox"/>
Employed- unpaid worker family business	<input type="checkbox"/>	For better job/promotion	<input type="checkbox"/>
Unemployed-seeking full or part time work	<input type="checkbox"/>	To try for a different career	<input type="checkbox"/>
Not employed-not seeking work	<input type="checkbox"/>	Start my own business	<input type="checkbox"/>
Employer Name		Increase my confidence	<input type="checkbox"/>
Location		Pathway to another course	<input type="checkbox"/>
Contact Name		Gain Skills for voluntary work	<input type="checkbox"/>

Education Level Achieved		Qualification Held	
Year 7 or lower	<input type="checkbox"/>	Certificate 1 Entry Level	<input type="checkbox"/>
Year 8 achieved	<input type="checkbox"/>	Certificate 2 Core skills	<input type="checkbox"/>
Year 9 achieved	<input type="checkbox"/>	Certificate 3 Trade level	<input type="checkbox"/>
Year 10 achieved	<input type="checkbox"/>	Certificate 4 Technician	<input type="checkbox"/>
Year 11 achieved	<input type="checkbox"/>	Diploma or Associate Diploma	<input type="checkbox"/>
Year 12 achieved	<input type="checkbox"/>	Bachelor or Higher Degree	<input type="checkbox"/>
Year Completed	<input type="checkbox"/>	Certificate other than above	<input type="checkbox"/>
Are you still at school	<input type="checkbox"/>		



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Language & Cultural Diversity			Declared Disability	
Were you born in Australia	Yes <input type="checkbox"/>		Do you consider yourself to have a disability	Yes <input type="checkbox"/>
Are you of Aboriginal/Torres Strait Islander Origin	Yes <input type="checkbox"/>		Vision	Yes <input type="checkbox"/>
Do you speak a language other than English	Yes <input type="checkbox"/>		Hearing/Deaf	Yes <input type="checkbox"/>
If yes language spoken list			Physical	Yes <input type="checkbox"/>
			Learning	Yes <input type="checkbox"/>
			Intellectual	Yes <input type="checkbox"/>
How well do you speak English?			Mental	Yes <input type="checkbox"/>
Very Well	Not Well	Not at All	Medical	Yes <input type="checkbox"/>
Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Acquired Brain Impairment	Yes <input type="checkbox"/>

ASQA require you to assess your ability to achieve a level of workplace Reading, Writing and Numeracy as part of your course application. Read the information for each category and indicate from 1 to 9 your current ability. Some course objectives will improve your level as part of the core skills development.

LLN Self-Assessment	Level 1			Level 3			Level 5		
Reading <i>Indicate what level of reading you do in the workplace?</i>	Identifies personally relevant information and ideas from texts on highly familiar topics, reads newspaper. <i>Recognises a number of high frequency words/basic sight words and common phrases,</i>			Evaluates and integrates information and ideas to construct meaning from a range of familiar, and some unfamiliar, texts and text types. <i>Reads and interprets diagrammatic/graphic texts, e.g., a flow chart to describe a familiar workplace operation or dials and warning symbols on a heavy vehicle dashboard</i>			Organises, evaluates and critiques ideas and information from a range of complex texts, <i>Reads a detailed manual for a complex new machine and highlights key information to be included in an operator manual</i>		
<i>Capability Level</i>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>	8 <input type="checkbox"/>	9 <input type="checkbox"/>
Writing <i>Indicate what level of writing you do in the workplace.</i>	Conveys a simple idea, opinion, factual information or message in writing. <i>Fills in details on a simple form, e.g., an application for leave, a payroll authority or a quality log form</i>			Communicates relationships between ideas and information in a style appropriate to audience and purpose. <i>Writes clear sequenced instructions for using routine/everyday technology, e.g., office equipment or machinery</i>			Generates complex written texts, demonstrating control over a broad range of writing styles and purposes <i>Writes a risk management plan for a particular workplace, identifying possible risks and treatments</i>		
<i>Capability Level</i>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>	8 <input type="checkbox"/>	9 <input type="checkbox"/>
Numeracy <i>Indicate the level of numeracy skills you do in the workplace.</i>	Locates and recognises key mathematical information in simple activities or texts <i>Uses a calculator to add whole numbers of stock of familiar items in a workplace store</i>			Selects and interprets mathematical information that may be partly embedded in a range of familiar, and some less familiar, tasks and texts <i>Uses rate of application to work out the quantities required for a routine task, e.g., to paint a room or calculate the amount of pesticide required</i>			Analyses and synthesises highly embedded mathematical information in a broad range of tasks and texts <i>Designs a product using geometry and trigonometry or a Computer Assisted Drawing (CAD) software package (e.g., a tool or a part) according to client specifications</i>		
<i>Capability Level</i>	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input checked="" type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>	8 <input type="checkbox"/>	9 <input type="checkbox"/>



Carlisle Learning and Development Pty Ltd
Heavy Equipment Training and Assessment RTO 0581
Enrolment Application Form



Please indicate how you found out about the course			
Newspaper	Media	Digital	Networking
<input type="checkbox"/> Courier	<input type="checkbox"/> Power FM	<input type="checkbox"/> CLD Web	<input type="checkbox"/> Facebook
<input type="checkbox"/> Hills Herald	<input type="checkbox"/> 5MU	<input type="checkbox"/> DIT Web	<input type="checkbox"/> Friend
<input type="checkbox"/> Community Director	<input type="checkbox"/> Television	<input type="checkbox"/> CITB Web	<input type="checkbox"/> Employer
<input type="checkbox"/> Other	<input type="checkbox"/> Other	<input type="checkbox"/> Other	<input type="checkbox"/> Job Provider
Photo declared use			
Do you approve for your photo to be taken for identification purposes, I understand that a photo will be taken as required for High-Risk License and or White Card??			<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you approve of your photo or comments being used for advertising purposes on Facebook or CLD Web?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Student Handbook and Course Cancellation Declaration			
I have access to CLD's student handbook on the www: carlislelearning.com.au web site for student policies and procedures. I understand that a course cancellation fee of 20% up to \$100 will be held by CLD if you not notified of withdrawal 5 days prior to course start date			<input type="checkbox"/> Yes <input type="checkbox"/> No
Language, Literacy and Numeracy			
Do you consider that you have adequate language, literacy and numeracy skills to undertake the course?			<input type="checkbox"/> Yes <input type="checkbox"/> No
If no what LLN support is requested			
Student Assessment Obligation			
I understand that the assessor will make the decision, at their discretion, when to conduct formal assessment of your skills & knowledge. If you believe that you are NOT ready to be formally assessed at that time, it is your responsibility to discuss other possible options with your assessor. Additional training may be required, at the cost of the student			<input type="checkbox"/> Yes <input type="checkbox"/> No
Mandatory disclosure of information			
By signing this enrolment, I approve that the information on this form will be for the purpose of auditing participation, the monitoring and reporting of training outcomes. CLD will provide information supplied by you to these two departments the National Centre for Vocational Education Research (NCVER) and the Department of State Development (DSD) for the above purposes. I approve for the department to contact me as a student to evaluate CLD performance to the Standard of Registration of the RTO Please contact Carlisle Learning and Development P/L to request information at any time.			
All details provided are true and correct & I understand and accept all details entailed in this form. I understand that the course date will be confirm by email or SMS on your acceptance into the course. Agree that all information related to enrolments be provided to parent/guardian where students are under 18 years old.			
Applicant Signature		Date	Click or tap to enter a date.
GUARDIAN / NEXT OF KIN - If under 18 years of age or if you have a guardian, please complete the details			
Print Name		Phone	
Address		Town	
Post Code		Signature	Date
			Click or tap to enter a date.

Ph 08 83985468 or

Email admin@carlislelearning.com.au

Return post enrolment form to:

The Carlisle Learning, 20 Oborn Road, Mount Barker SA 5251